

# Don't Take a Chance...Report a Change!

**See your Approval or Change Notice  
or call your local office for your reporting type.**

## STANDARD REPORTING

When you are eligible for AHCCCS Health Insurance/Medical Assistance (MA), you must report changes within 10 days of the day you know of the change.

When you are eligible for and receive Food Stamps (FS) or FS and Cash Assistance (CA)/TANF, and are approved for less than one (1) year, you must report changes within 10 days of the day you know of the change.

You may report changes in writing, in person, or by telephone, to your local office.

STANDARD REPORTING			
Changes to Report	CA	FS	MA
<b>Address</b>	•	•	•
<b>Any household member</b> moving in or out	•	•	•
<b>Marital status</b>	•		•
<b>School attendance:</b>			
Children 6 - 15 years old	•		
Children 16 years and older			•
<b>Adult dependent care expense</b>			•
<b>Housing expense</b> , when address has changed	•	•	
<b>Earned income</b> * FS - only when the gross income change is \$100 or more	•	*	•
<b>Unearned income</b> * FS - only when the gross unearned income change is \$50 or more	•	*	•
<b>Resources</b> CA - when value of resources is more than \$2,000 FS - when the value of resources is more than \$2,000, <i>OR</i> when there is a household member age 60 and older, resource value is more than \$3000 MA - For the MED Category only, when the value of resources ( <i>including your home</i> ) is more than \$100,000 ( <i>no more than \$5,000 are liquid resources</i> )	•	•	•
<b>Child Support Payments</b> legally obligated to pay, when the payment increases by \$50 or more, or when you stop making payments.	•	•	•

## SEMI ANNUAL REPORTING

When you are eligible to receive Food Stamps and or Cash Assistance/TANF, and are approved for benefits for one (1) year. Your local office will send you a 6-Month Report in the mail to fill out and mail back to them.

Throughout the year, you must report any time your gross earned and unearned income (before deductions) is more than the income limit for your Food Stamps and Cash Assistance family size (*see charts below*). All other changes must be reported on the 6-Month Report.

### Food Stamp (FS) Gross Monthly Income Eligibility Standard (130% of Federal Poverty Level) Effective October 1, 2003

No. of Household Members	Maximum Gross Monthly Income
1	\$ 973
2	\$1313
3	\$1654
4	\$1994

### Cash Assistance (CA) Payment Standards

No. of Household Members	CA Payment Standard
1	\$204
2	\$275
3	\$347
4	\$418
5	\$489

## FS -Transitional Benefit Assistance (TBA)

Your worker will explain these benefits to you. When you receive TBA, you are not required to report any changes during this approval period.

## MA -Transitional Medical Assistance (TMA)

Your worker will explain these benefits to you. When you receive TMA you are only required to report the following changes: (1) when your family no longer includes a child under the age of 18; (2) you move to another state; (3) a family member moves into or out of the home.

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